

SCHOOL EMERGENCY DRILLS

2023-2024 Documentation Form

Type of Drill

- X **Fire Drill** (*5 Required* – 3 must be held by December 1)
- Tornado Drill** (*2 Required* – 1 must be held in March)
- Lock Down/Shelter in Place Drill** (*3 Required* – 1 must be held by December 1st & at least one after January 1st)

Time of Drill

- X Standard Schedule
- Class Change
- Recess
- Lunch
- Other _____

Name of Reporting School: Michigan Center Jr. Sr. High School

Date of Drill: 11/29/2023

Time Drill was Held: 1:47 p.m.

Exact Time Required to Evacuate/Shelter/Secure: 3 minutes and 5 seconds

Total Participants: 578

Remarks: _____

To date the following drills have been conducted for 2023-2024:

- Fire Drill 3 out of 5
- Tornado Drill out of 2
- Lock Down Drill 1 out of 3

Name of Person Conducting Drill: Troy Allen

Title of Person Conducting Drill: JH Principal

Signature of Building Principal: 